

BROMSGROVE DISTRICT COUNCIL

SCRUTINY STEERING BOARD

1ST APRIL 2008

NEW SCRUTINY TASK GROUPS

Responsible Portfolio Holder	Councillors Mrs. J. M. L. A. Griffiths and P. J. Whittaker
Responsible Head of Service	Head of Culture and Community Services Head of Planning and Environmental Services

1. SUMMARY

- 1.1 To consider the membership of the Alcohol Free Zones Task Group.
- 1.2 To consider the membership and terms of reference of the Anti-Social Behaviour Task Group.

2. RECOMMENDATION

- 2.1 Members are requested to:
 - (a) decide upon the membership of each Task Group (see attached Task Group Membership Forms – Appendices 1 and 2);
 - (b) consider and agree the terms of reference of the Anti-Social Behaviour Task Group (see attached Scrutiny Exercise Scoping Checklist – Appendix 3); and
 - (c) decide upon the length of time each Task Group will have to carry out its investigation (Task Groups are normally expected to conclude their investigations within four months from the date of the first meeting).

3. BACKGROUND

- 3.1 At the previous meeting of the Scrutiny Steering Board on 5th February 2008, two new Task Groups were established to scrutinise the following issues:
 - Anti-Social Behaviour (Chairman: Councillor J. T. Duddy)
 - Alcohol Free Zones (Chairman: Councillor K. Taylor)
- 3.2 As agreed, Task Group Membership Forms were sent out to all Members (with the exception of Members of the Cabinet) asking anyone who had an interest in becoming a Member of one of the Task Groups to complete the appropriate form. Due to the poor response rate, at the Scrutiny Steering Board Meeting on 5th March 2008, it was decided that Non-Cabinet Members should be canvassed once more.

- 3.3 You will note that at the time of compiling this report, no further Membership Forms for either Task Group were submitted since the last Scrutiny Steering Board Meeting. Therefore, as reported at the last meeting, a total of 4 Membership Forms have been received for the Alcohol Free Zones Task Group (including Councillor Duddy as Chairman) and a total of 3 Membership Forms for the Anti-Social Behaviour Task Group (including Councillor Taylor as Chairman).
- 3.4 Councillor Taylor, as the Chairman of the Anti-Social Behaviour Task Group, has completed a Scrutiny Exercise Scoping Checklist which is attached as Appendix 3. The scoping checklist forms the basis of the Task Group's terms of reference and therefore the Board needs to consider this carefully. (The Scrutiny Exercise Scoping Checklist for the Anti-Social Behaviour Task Group was agreed at the last meeting of the Scrutiny Steering Board.)
- 3.5 Members are reminded that when setting a timescale for a Task Group, it is usually expected that a Task Group will conclude its investigation within four months from the date of the first Task Group meeting. However, the Board can decide that certain topics require more time to ensure complex issues are properly scrutinised.
- 3.6 Please note that the second Task Group will only be able to commence its investigation once the Refuse and Recycling Task Group has been disbanded. Cabinet is due to consider the Refuse and Recycling Scrutiny Report on 2nd April 2008 and therefore it is likely a Cabinet Response will be on the Scrutiny Steering Board's Agenda for the Meeting on 29th April 2008. At that meeting, the Board will decide whether or not to disband the Refuse and Recycling Task Group.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no financial implications directly relating to this report.

5. LEGAL IMPLICATIONS

- 5.1 There are no legal implications directly relating to this report.

6. COUNCIL OBJECTIVES

- 6.1 This report does not directly link to Council Objectives.

7. RISK MANAGEMENT

- 7.1 There is no risk, either negative or positive, directly associated with this report.

8. CUSTOMER IMPLICATIONS

8.1 There are no customer implications directly relating to this report.

9. EQUALITIES AND DIVERSITY IMPLICATIONS

9.1 There are no implications directly relating to this report for the Council's Equalities and Diversity Policies.

10. VALUE FOR MONEY IMPLICATIONS

10.1 There are no Value for Money implications directly relating to this report.

11. OTHER IMPLICATIONS

Procurement Issues – None.
Personnel Implications – None
Governance/Performance Management – None
Community Safety including Section 17 of Crime and Disorder Act 1998 – None
Policy – None
Environmental – None

12. OTHERS CONSULTED ON THE REPORT

Portfolio Holders	They are aware of the Task Groups which have been established
Chief Executive	Yes
Executive Director (Partnerships and Projects)	Yes
Executive Director (Services)	Yes
Assistant Chief Executive	No
Head of Service	Yes
Head of Financial Services	No
Head of Legal, Equalities & Democratic Services	Yes

Head of Organisational Development & HR	No
Corporate Procurement Team	No

13. WARDS AFFECTED

All Wards.

14. APPENDICES

Appendix 1 – Membership Forms for the Alcohol Free Zones Task Group

Appendix 2 – Membership Forms for the Anti-Social Behaviour Task Group

Appendix 3 – Anti-Social Behaviour Task Group Scrutiny Exercise Scoping Checklist completed by Councillor K. Taylor

15. BACKGROUND PAPERS

None.

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